

151 ENTERPRISE DRIVE
 NEWPORT NEWS, VA 23603
 PHONE: 757-873-2976



SUPPORT: 757-873-1199
 FAX: 757-873-1733
 E-MAIL: info@pensoft.com
 WEBSITE: www.pensoft.com

2017 PenSoft Payroll Software Order Form

HOW TO ORDER:
ONLINE: www.pensoft.com
PHONE: 1-888-PENSOFT (1-888-736-7638)
FAX: 1-757-873-1733

CUSTOMER INFORMATION – Please fill in ALL blanks

Contact Name		List all states you process payroll for:		
Company:				
Credit Card Billing Address <small>(First product MUST be shipped to credit card billing address. If PO box it will ship US Mail)</small>				
City		State		Zip/Postal Code
Shipping Address (if different)				
City		State		Zip/Postal Code
Phone		Fax		E-mail
Type of Business:			FEIN:	
Where did you hear about us? <input type="checkbox"/> Current PenSoft Customer (complete below) <input type="checkbox"/> Other:				
I was referred by (company name)				
PenSoft Customer #		Zip Code		Phone Number

PAYMENT TYPE

<input type="checkbox"/> MasterCard	<input type="checkbox"/> Visa	<input type="checkbox"/> Discover	<input type="checkbox"/> American Express	<input type="checkbox"/> Check payable to PenSoft
Name on card (please print)			Card Number	
Signature			Expiration Date	CVC

CIRCLE APPROPRIATE PRICE BELOW (All prices in U.S. Dollars)

Lite Edition		Standard Edition		Professional Edition		Enterprise Edition	
Designed for one company with up to 25 employees. Prints on W-2 forms and preprinted laser checks.		Includes export modules, imports employee information, worksheets, report stacks, and combined reports.		Includes everything in Standard plus direct deposit, magnetic media W-2s, departments, timesheet, and job codes.		Includes everything in Professional plus MICR check printing, 1099 MISC and Mag Media 1099.	
Number of Employees	2017 Subscription	Number of Employees	2017 Subscription	Number of Employees	2017 Subscription	Number of Employees	2017 Subscription
1-25	\$249	1-50	\$399	1-50	\$579	1-50	\$809
		51-100	\$469	51-100	\$669	51-100	\$919
				101-250	\$759	101-250	\$1109
						251-500	\$1349
TOTALS							

Subtotal	\$	*\$99 or \$49 for AK & HI or \$119 or \$59 for International \$89 shipping fee includes first product shipped UPS Next Day Air Saver and quarterly updates sent UPS Second Day Air (\$99 AK & HI, \$119 International) \$39 shipping fee includes first product shipped UPS Next Day Air Saver and all updates are downloaded from www.pensoft.com (\$49 AK & HI, \$59 International) If credit card billing address is a PO Box the first shipment will be sent US Mail Prices are subject to change without prior notice.
Shipping & Handling*	\$89 OR \$39	
6% tax (VA Only)		
TOTAL	\$	